

STARFLEET  
TASK FORCE  
31

# STARFLEET TASK FORCE 31

THE NORTH AMERICA STAR TREK FAN CLUB



## Constitution

2023 EDITION



# STARFLEET TASK FORCE 31

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## CONSTITUTION

**2023 Edition**



# STARFLEET TASK FORCE 31 CONSTITUTION

By Order of the Commander, Starfleet Task Force 31:

Paul C. Dyl  
Fleet Admiral  
Commander, STF31

*Paul C. Dyl*

Official:

Mark Anderson  
Admiral  
Deputy Commander, STF31

*Mark Anderson*

## Constitution History.

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**Summary.** The Starfleet Task Force 31 Membership Manual provides Starfleet Task Force 31 (hereinafter referred to as STF31) policy, procedures and guidelines for all it's members and units. It encompasses all aspects of Star Trek from a fleet task force point of view.

**Applicability.** The STF31 Constitution applies to STF31 and the individual member organizations affiliated with it. It applies to all commanders and the general membership of all chapters, units, or installations associated with STF31.

**Supplementation.** STF31 members are invited to send comments and suggested improvements directly to the DCSTF31 at:  
DCSTF31@gmail.com

**Distribution.** The STF31 Constitution Manual is approved for public release; distribution is unlimited. The STF31 Constitution Manual is available electronically only on the STF31 homepage at [Taskforce31 | Taskforce31](http://Taskforce31.Taskforce31).

**Pronoun Disclaimer.** Unless stated otherwise, masculine nouns or pronouns do not refer exclusively to men.

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Paul G Dyl

**Dedication.** To all those who have served their country and made sacrifices for the freedom we cherish so much today and to those who sacrificed and dedicated their lives to further space exploration.



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# STARFLEET TASK FORCE 31 CONSTITUTION

## PREAMBLE:

We, the members of Starfleet Task Force 31, The North America Star Trek Fan Club (hereafter known as the "STF31" a not-for-profit organization based in Warwick, Rhode Island, in order to provide a social organization in which people of diverse backgrounds with similar interests can interact to promote the optimistic future as envisioned in the Star Trek universe and to support that optimistic future through community services, social activities, and creative endeavors, do hereby establish this Constitution for the organization, Starfleet Task Force 31.

## ARTICLE 1: Members

### Section 1.1: Eligibility Criteria for Joining

Individuals who possess an interest in Star Trek, agree to abide by the rules of membership specified in this constitution and the Membership Manual, and pay the dues outlined in Section 1.5 are eligible to become members of Starfleet Task Force 31, hereafter referred to as "Members".

### Section 1.2: Classes of Membership

Starfleet Task Force 31 has only one class of membership, which is the Voting Members.

Voting Members: Voting Members are entitled to vote in all Starfleet Task Force 31 elections, as outlined in Section 1.3. Moreover, they are eligible to hold positions at the Chapter, Sector, or Starfleet Task Force 31 levels.

### Section 1.3: Voting Rights of Voting Members

Every Voting Member in good standing is entitled to vote on any matter to be decided by the Members, with each member having one vote. Moreover, Voting Members have the authority to approve any modifications to the constitution of Starfleet Task Force 31 through a two-thirds (2/3) majority vote of the Voting Members who cast their votes in conjunction with the Council of Representatives, as specified in Article 9.

Furthermore, Voting Members may sanction all sales or other transfers of all or substantially all of Starfleet Task Force 31's property and exercise any other powers and privileges bestowed upon them by the law, constitution, and Membership Manual, through a two-thirds (2/3) majority vote of the Voting Members who cast their votes in conjunction with the Council of Representatives.

### Section 1.4: Responsibilities of Members

All Members of Starfleet Task Force 31 are expected to behave legally and ethically concerning the organization and its other Members, treat their fellow Members with courtesy and respect, pay their dues on time if dues are assessed, and fulfill all other obligations specified in this constitution and the Membership Manual.

### Section 1.5: Membership Dues

Currently, Starfleet Task Force 31 Members are not required to pay any dues to join the organization. In the event that dues are imposed in the future, Members of Starfleet Task Force 31 will be expected to pay annual dues, which will be set by the Council of Representatives and specified in the Membership Manual.

### Section 1.6: Resignation

Any Member of Starfleet Task Force 31 may resign from their membership at any time by submitting a written notice to the Deputy Commander, Starfleet Task Force 31 or their authorized representative.

### Section 1.7: Sanctioning, Suspending, or Removal

The Council of Representatives of Starfleet Task Force 31 is authorized to impose reasonable sanctions, suspend, or expel any Member from the organization for good cause, following a fair hearing. Before taking any action, the Council of Representatives must provide sufficient notice and an opportunity to be heard to the Member concerned. The notice must be provided in writing and delivered at least 14 days before any meeting or hearing where the issue will be discussed. No Member shall be sanctioned unless the notice of the meeting clearly states the purpose, and the Member is given an opportunity to present their side of the matter.

Good cause for imposing sanctions includes, but is not limited to, a Member's failure to comply with the obligations specified in Section 1.4 of this constitution.





## ARTICLE 2: Definition of Terms

### Section 2.1 Starfleet Task Force 31

Starfleet Task Force 31 is based upon "Starfleet" as depicted in the Star Trek television series, motion pictures, and literature. Starfleet Task Force 31 operates within the Star Trek universe to enhance the experience and fun of membership. Therefore the following terminology shall be considered interchangeable within Starfleet Task Force 31:

Chapter	Commissioned Duty Station (Starship, Space Station, etc.) as defined In the current Membership Manual (hereafter referred to as "ship")
Chapter-In-Training	Shuttlecraft (hereafter referred to as "shuttle")
Chapter/Chapter-In-Training President	Commanding Officer (CO)
Chapter/Chapter-In Training Vice-President	First Officer (FO) or Executive Officer (XO)
The President of the organization Starfleet Task Force 31 or the Fleet Admiral	Commander, Starfleet Task Force 31 (CSTF31)
The Vice-President of the organization Starfleet Task Force 31 or the Deputy Fleet Admiral	Deputy-Commander, Starfleet Task Force 31 (DCSTF31)

### Section 2.2: Fictional Rank

Ranks awarded to Starfleet Task Force 31 members as described in the current Membership Manual are fictional and only to reflect a member's length of time in; and contribution to the organization.

Fictional ranks alone do not give any member authority over another member in Starfleet Task Force 31. A position assigned to a member in a ship, shuttle, or in the Fleet may give that member responsibility to administer the assigned duties of that position. However, no member has the right to misuse responsibility granted by Starfleet Task Force 31 to violate another member's legal rights.

## ARTICLE 3: Organizational Structure

### Section 3.1 Council of Representatives (COR)

#### Section 3.1.1: Authority

The Council of Representatives shall have full control and authority over the business and operations of STF31, with the power to exercise all STF31 powers not specifically reserved for the Members by the STF31 Constitution.

#### Section 3.1.2: Qualifications

To be eligible for a COR position, individuals must meet the following requirements: they must be Members of STF31, residents of the sectors they represent, and at least 21 years of age.

#### Section 3.1.3 Composition and Election

The Council of Representatives shall consist of a single Member representing each geographic sector of STF31, as specified in Article 9, Section 9.1 of this Constitution and the Membership Manual. The COR shall include a minimum of three sectors and three Sector Chiefs, with each Sector Chief serving until their replacement is selected and meets the necessary qualifications.

#### Section 3.1.4: Terms of Office

Each Sector Chief shall serve for a period of two years, with no limit on the number of consecutive terms they may serve.

#### Section 3.1.5: Conduct of Members of the Council of Representatives

Sector Chiefs or their designated proxies are obligated to attend COR meetings, participate in voting on all issues





before the COR, oversee their respective sectors, and report their sector financial activities to the Director, Fleet Logistics Operations as necessary. They are also responsible for enforcing STF31 policies, fulfilling their obligations and responsibilities as outlined in the Membership Manual, and acting with good faith while exercising the level of care and caution that a prudent individual in a similar position would take under comparable circumstances. In doing so, they must prioritize the best interests of STF31.

#### **Section 3.1.6: Meetings**

The Council of Representatives is required to hold an annual meeting each year and has the authority to determine the time. Location and whether it will be a physical meeting or a virtual meeting. Additionally, the COR may convene special meetings upon request by the President or by 20% of the current COR members. In the case of special meetings, all Sector chiefs must receive notice at least fifteen (15) days prior to the meeting, including the date, time, place, and purpose of the meeting. If an amendment to the Constitution is to be discussed during any meeting, the notice must also include the precise wording of the proposed amendment.

#### **Section 3.1.7: Quorum and Voting**

For any Council of Representatives meeting, a quorum shall consist of a majority of the total number of Sector Chiefs. At any such meeting, if a quorum is present, any matter shall be decided by a majority vote of the Sector Chiefs in attendance, unless otherwise specified by law or these Constitution.

#### **Section 3.1.8: Proxy Voting**

During Council of Representatives meetings, each Sector Chief may cast their vote by written proxy, which must be submitted to the Deputy Commander, STF31 at least 48 hours prior to the meeting at which a vote is to be cast. Proxies executed by or on behalf of a Sector Chief shall be considered valid unless challenged prior to the vote. In such a case, the burden of proof for invalidity shall fall on the challenger. Additional guidelines and protocols regarding Proxy Voting shall be outlined in the Membership Manual.

#### **Section 3.1.9: Meetings by Remote Communications**

Any annual, regular, special, or committee meeting of the Council of Representatives may be attended by one or more Sector Chiefs through telephonic, electronic, or other means of communication, as long as all Sector Chiefs have equal opportunities to participate in all discussions and voting simultaneously. Participation in such a manner shall count as attendance in person. Additionally, discussions and voting through electronic mail shall also qualify as meetings conducted remotely.

#### **Section 3.1.10: Waiver of Notice for Meetings**

If any Sector Chief is required to receive a notice for a meeting under these Constitution, a written waiver of notice signed by the Sector Chief, either before or after the meeting, shall be considered the same as receiving the original notice.

#### **Section 3.1.11: Committees**

The Council of Representatives has the authority to establish both standing and special committees as it deems necessary for the benefit of STF31. The COR shall also determine the responsibilities, authorities, and membership of these committees, provided that no powers that cannot be delegated by law shall be assigned to them. All committees shall be accountable to the Council of Representatives, who shall receive reports from each committee as required. The COR may terminate any committee at any time.

#### **Section 3.1.12: Fleet Operations Command (FOCOM)**

The Fleet Operations Command shall consist of the officers of STF31 as defined in Section 3.2.1 below. The FOCOM shall perform its duties and responsibilities as delegated to it by the Council of Representatives, as permitted by the Membership Manual and these Constitution. However, such delegation of authority to the FOCOM shall not release any Sector Chief or the Council of Representatives from any responsibility that is required by the Membership Manual or these Constitution. The details of delegated duties and responsibilities shall be specified in the Membership Manual.

#### **Section 3.1.13: Compensation**

The members of the COR shall not receive any remuneration for their services as Sector Chiefs, but they may be reimbursed for reasonable expenses incurred on behalf of STF31, subject to the policies set forth in the Sector Chief's Handbook and the Sector's operating documents. The Sector Chiefs may also serve STF31 in other capacities and receive reasonable compensation for such services.

#### **Section 3.1.14: Vacancies**

Any vacancy occurring in the Council of Representatives shall be filled by a vote of the chapter CO's of the sector for which there is a vacancy. A Sector Chief elected to fill a vacancy shall be elected for the unexpired term of his or her predecessor in office.

#### **Section 3.1.15: Resignation**

A Sector Chief has the option to resign by providing written notice of their resignation to the President. The resignation will become effective upon receipt, unless a later effective date is specified in the notice.

#### **Section 3.1.16: Removal**

A Sector Chief may be removed from their position with or without cause by a majority vote of all the chapters they represent in accordance with the procedures outlined in the Membership Manual. Prior to removal, the Sector Chief shall be given notice and the opportunity to be heard at the meeting. Additionally, the Council of Representatives may remove any Sector Chief who fails to vote in at least 75% of the matters voted upon by the entire Council of Representatives in any one calendar year by a two-thirds vote of all Sector Chiefs in office. If a Sector Chief is found to no longer meet the qualifications outlined in section 3.1.2 of this Constitution, they shall be immediately removed from office.

### **Section 3.2 Fleet Operations Command (FOCOM)**

#### **Section 3.2.1: Officers**

STF31 shall have several officers, including a Commander, STF31, Deputy Commander, STF31, Director, Fleet Chapter Operations, Director, Fleet Communications Operations, Director, Fleet Personnel Operations, Director, Fleet SFA Operations, Director, Fleet IT Operations and Director, Fleet Logistics Operations. The Deputy Commander, STF31 will serve as the STF31 Secretary and is authorized to delegate the Secretary's duties as needed. The Commander, STF31 shall propose the other officers, and the Council of Representatives shall confirm them by a majority vote. If the COR rejects an officer nominated by the Commander, STF31, the Commander, STF31 will propose another candidate for the COR's approval. The officers are allowed to appoint their own chief assistants.

#### **Section 3.2.2: Election and Term**

According to the Membership Manual, the Commander, STF31 and Deputy Commander, STF31 will be elected on a slate by the Voting Members. They will serve for a two-year term, starting on January 1st of the year after their election. A person may not be elected as Commander, STF31 for more than three consecutive two-year terms.

#### **Section 3.2.3: Vacancies**

If an office becomes vacant due to death, resignation, removal, or any other reason, the Council of Representatives is responsible for filling the vacancy for the remaining portion of the term. The procedures for filling the vacancy will follow the guidelines set forth in section 6.2 of the Membership Manual.

#### **Section 3.2.4: Removal**

The Commander, STF31 has the authority to remove any officer or their chief assistant at any time, with or without cause. Additionally, the Council of Representatives may remove any officer or their chief assistant with a two-thirds vote at a COR meeting, with or without cause. However, an officer or their chief assistant cannot be removed from office by the Council of Representatives unless the meeting notice specifically mentions the removal as a topic and the officer being removed is given the opportunity to speak at the meeting. If an officer is removed, their chief assistant will serve as the acting officer until a replacement officer is confirmed following the process described in section 6.3 of the Membership Manual.

#### **Section 3.2.5: Commander, STF31**

As per the constitution, the Commander of Starfleet Task Force 31 (CSTF31) will preside over all Council of Representatives meetings. The CSTF31 or any other authorized officer or agent of Starfleet Task Force 31 may sign any deeds, mortgages, bonds, contracts, or other instruments authorized by the Council of Representatives. The CSTF31 is responsible for fulfilling all duties outlined in the Membership Manual and any other duties assigned by the Council of Representatives.

#### **Section 3.2.6: Deputy Commander, STF31 - Secretary**

The Starfleet Task Force 31 constitution provides for the position of Deputy Commander, Starfleet Task Force 31 (DCSTF31) who shall have designated powers and duties assigned by the Council of Representatives. In the absence



or incapacity of the CSTF31, the DCSTF31 shall assume all the powers and perform all the duties of the CSTF31 until such time as the Council of Representatives shall otherwise direct, as outlined in the Membership Manual.

The DCSTF31 shall maintain minutes of the Council of Representatives' meetings in an electronic format and stored online with at least one backup created on a monthly basis; ensure all notices comply with this constitution's provisions; act as the custodian of Starfleet Task Force 31 records; maintain written lists of each sector's members; and perform all other duties assigned by the Council of Representatives as outlined in the Membership Manual.

#### **Section 3.2.7: Director, Fleet Chapter Operations**

According to the Starfleet Task Force 31 constitution, the Director, Fleet Chapter Operations shall perform all duties assigned by the Council of Representatives as outlined in the Membership Manual.

#### **Section 3.2.8: Director, Fleet Communications Operations**

According to the Starfleet Task Force 31 constitution, the Director, Fleet Communications Operations shall perform all duties assigned by the Council of Representatives as outlined in the Membership Manual.

#### **Section 3.2.9: Director, Fleet Personnel Operations**

According to the Starfleet Task Force 31 constitution, the Director, Fleet Personnel Operations shall perform all duties assigned by the Council of Representatives as outlined in the Membership Manual.

#### **Section 3.2.10: Director, Fleet Starfleet Academy Operations**

According to the Starfleet Task Force 31 constitution, the Director, Fleet Starfleet Academy Operations shall perform all duties assigned by the Council of Representatives as outlined in the Membership Manual.

#### **Section 3.2.11: Director, Fleet IT Operations**

According to the Starfleet Task Force 31 constitution, the Director, Fleet IT Operations shall perform all duties assigned by the Council of Representatives as outlined in the Membership Manual.

#### **Section 3.2.12: Director, Fleet Logistics Operations**

The Starfleet Task Force 31 constitution states that the Director, Fleet Logistics Operations, or another authorized officer or agent of Starfleet Task Force 31 designated by the Council of Representatives, shall have custody and control over all funds and securities of Starfleet Task Force 31. The Director, Fleet Logistics Operations shall receive and provide receipts for all moneys due and payable to Starfleet Task Force 31 from any source and deposit such funds in the name of the corporation in banks, trust companies, or other depositories chosen by the Council of Representatives.

In addition to performing all duties incident to the office of Director, Fleet Logistics Operations, the Director shall perform such other duties as assigned by the Council of Representatives, as outlined in the Membership Manual. It is required that the Director, Fleet Logistics Operations be at least 23 years of age.

### **ARTICLE 4: Members Meetings & Elections**

#### **Section 4.1: Meetings**

In the event that an annual meeting is required or mandated by law, the annual Starfleet Task Force 31 Conference will serve as the Members' annual meeting. The quorum for any annual meeting will be the total number of Voting Members present in person or represented by proxy.

Special meetings of the Members may be convened by the Council of Representatives, or upon the written demand of the holders of at least ten percent (10%) of all the votes entitled to be cast on any issue proposed to be considered at the special meeting. The written demand for the meeting, which must describe the purpose or purposes for which it is to be held, should be signed, dated, and submitted to the Deputy Commander, Starfleet Task Force 31 within 30 days of the meeting.

#### **Section 4.2: Quorum for Election of the Commander, STF31 and Deputy Commander, STF31**

For the election of the Commander, STF31, and Deputy Commander, STF31, a quorum of twenty percent (20%) of the Voting Members must be present.

### **Section 4.3: Proxy Voting**

Members may cast their votes through a written proxy at any meeting of the Members. The proxy must be filed with the Deputy Commander, Starfleet Task Force 31 before being voted upon. Any proxy purported to be executed by a Member or on their behalf is considered valid unless it is challenged before or during its exercise, and the burden of proving its invalidity falls on the challenger. The Membership Manual will include additional rules and requirements for Proxy Voting.

### **Section 4.4: Voting by Ballot**

In lieu of a meeting, any action that requires or permits the vote of the Members may be taken by electronic ballot. The electronic ballot shall be delivered to every Member entitled to vote on the matter and will be provided electronically via the members listed email address as provided in the STF31 database, subject to verification of the Member or the Member's proxy. Each electronic ballot shall state each proposed action and provide an opportunity for the Members to vote for or against each proposed action. Further rules and requirements for voting by ballot shall be outlined in the Membership Manual.

### **Section 4.5: Waiver of Notice for Meetings**

If notice of a meeting is required to be given to any Member under the this constitution, or Rhode Island laws, the Member may waive such notice in writing. The waiver must be signed by the Member and is valid whether it is given before or after the meeting. The written waiver of notice shall have the same effect as if the Member received the notice of the meeting.

## **ARTICLE 5: Financial Affairs/Standards**

### **Section 5.1: Fiscal Year**

The fiscal year of Starfleet Task Force 31 shall commence on January 1 and terminate on December 31 of each calendar year. All transactions of Starfleet Task Force 31 shall be conducted in the currency of the United States of America.

### **Section 5.2: Accounting System**

The Director, Fleet Logistics Operations shall install and maintain an accounting system for Starfleet Task Force 31 in accordance with generally accepted accounting principles sufficient to maintain Starfleet Task Force 31 and will generate concise and easy-to-understand financial statements no less than three times a year, which shall be published in Starfleet Task Force 31's Official Newsletter.

### **Section 5.3: Funds Invested**

Funds belonging to Starfleet Task Force 31, except as necessary to pay current expenses, must be invested in United States Federally insured bank deposits or instruments guaranteed by the full faith and credit of the United States of America, or in other investments as the Council of Representatives may authorize. No funds may be deposited in a safe deposit box. No funds shall be invested or loaned in a manner that results in the personal profit or advantage of any officer or member of the organization. Except for reasonable and necessary business operations and expenses, no Starfleet Task Force 31 funds may be invested or spent in any business venture or any other manner that results in an actual loss of money. Any person or persons authorizing any such business undertaking will be personally liable to Starfleet Task Force 31 and its members for all losses so incurred.

### **Section 5.4: Money and Property**

All money and property belonging to Starfleet Task Force 31 shall be held and used solely for the benefit of Starfleet Task Force 31, its members or the charity or fund for which the money or property is designated. No contracts or expenditures of Starfleet Task Force 31 funds shall be made which will result in the personal profit or advantage of any officer or member of Starfleet Task Force 31.

### **Section 5.5: Disbursements**

All disbursements of Starfleet Task Force 31 shall be made by voucher checks, which shall show the date, payee, the type of service rendered or goods or property purchased, the budget line item into which they should fall and the amount of payment.

### **Section 5.6: Financial Reviews**

The Director, Fleet Logistics Operations shall provide for the annual review of the books of accounts of Starfleet Task Force 31 by independent book keeper that are in no way affiliated with or related to any member of Starfleet Task





Force 31. The book keeper shall be selected by the Inspector General, STF31 and approved by a majority vote of the Council of Representatives. At the discretion of the Council of Representatives, a review can be performed at more frequent intervals.

### **Section 5.7: Financial Liquidation**

As set forth in Article 1, Section 3, in the event that Starfleet Task Force 31 should be dissolved or liquidated, or otherwise cease operation, the property and assets of Starfleet Task Force 31 shall first be used to pay all outstanding debts, with any remaining assets being contributed on behalf of the membership to a charitable corporation that is recognized under Title 26, United States Code, Section 501(c)(3) or (c)(7), as selected by the Council of Representatives.

### **Section 5.8: Restrictions on Activities**

Starfleet Task Force 31 shall use its net earnings solely to further its exempt purposes as a social club, and no part of the net earnings shall be used for the private benefit of any officer, director, or member. However, reasonable compensation may be paid for services rendered and payments and distributions may be made in furtherance of the organization's purposes. Starfleet Task Force 31 shall not engage in any activities that are not consistent with the requirements for a tax-exempt organization under Section 501(c)(7) of the Internal Revenue Code or any corresponding provisions of any future federal tax laws.

## **ARTICLE 6: Conflicts of Interest**

In the event that a matter comes before the Council of Representatives in which a Member, Director, or officer has a financial or personal interest, they must disclose the nature of the interest and refrain from participating in any discussion, lobbying, or voting on the matter. Any transaction or vote that could present a conflict of interest will only be approved if a majority of unbiased Directors conclude that it serves the best interests of the corporation. The minutes of the meetings in which these votes occur must document the disclosure, abstention, and justification for approval.

## **ARTICLE 7: Personal Liability**

A member of the Council of Representatives or Fleet Operations Command shall not be held liable for any monetary damages to Starfleet Task Force 31 or its members for any acts or omissions made in their capacity as a Director or Sector Chief, except as otherwise provided by Rhode Island state law. Any changes or revisions to this Article shall only apply to future incidents and shall not affect any existing limitations on personal liability for Directors or officers of Starfleet Task Force 31.

This Article shall not be applicable in cases where the Director knew or believed that their actions were clearly in conflict with the best interests of Starfleet Task Force 31, where the Director derived an improper personal financial benefit from a transaction, or in cases that occurred prior to the effective date of this provision. The term "improper personal financial benefit" does not include a Director's reasonable compensation or other incidental benefits for their service as a Director, trustee, officer, employee, independent contractor, attorney, or consultant of Starfleet Task Force 31.

## **ARTICLE 8: Indemnification**

Starfleet Task Force 31 is committed, to the extent legally allowed, to provide indemnification to any person who has served or is serving as an Officer, Sector Chief, or employee of the organization. This indemnification includes reasonable expenses and liabilities incurred due to any threatened, pending, or completed legal action in which they may become involved in connection with their service. However, no indemnification shall be provided if it is determined that the person did not act in good faith in the reasonable belief that their actions were in the best interests of the organization.

Additionally, any compromise or settlement payment made on behalf of the indemnified person must be approved by a majority vote of non-involved Sector Chiefs who are present.

The right to indemnification under this provision extends to the heirs, executors, and administrators of the indemnified individuals. It is important to note that this indemnification is in addition to any other rights to which the person may be entitled.

No amendment or repeal of this provision shall apply retroactively to acts or omissions that occurred prior to the amendment or repeal, unless agreed upon in writing by the indemnified person. This provision is a binding contract between the organization and the indemnified Officers, Sector Chiefs, and employees, and any adverse amendment or repeal to this provision will not apply to those individuals for acts or omissions that occurred prior to the amendment or repeal.

## **ARTICLE 9: Sectors, Chapters, and Affiliates**

### **Section 9.1: Sectors**

Starfleet Task Force 31 will organize its sector divisions based on geographic areas and include members or chapters within those areas, with requirements detailed in the Membership Manual. Each sector will have its own Constitution, organizational documents, bank accounts, and members, including the Sector Chief who is elected by a majority vote of all sitting chapter Commanding Officer's who cast a vote or appointed by the Council of Representatives to reside in that geographic sector. All members within a sector must follow the sector's rules, the Starfleet Task Force 31 Constitution, and the Membership Manual.

The Council of Representatives will determine the Sectors and has the power to modify the geographic sectors' boundaries by a two-thirds vote of the entire Council of Representatives. If a sector is dissolved, its members will be reassigned to another sector. A majority of the Voting Members in a sector can submit a petition to the Council of Representatives to add, remove, or modify the sector's boundaries.

The Chapters within each sector, as outlined in the Membership Manual, will elect their Sector Chief during a biannual meeting of members. The election will be held according to the Membership Manual, including the use of electronic voting, and requires a majority vote of that Sector's chapters.

### **Section 9.2: Chapters**

Starfleet Task Force 31 will establish chapters according to the guidelines set out in the Membership Manual. Each chapter will have its own specific requirements, as outlined in the Membership Manual, that must be met to maintain their standing within the organization.

### **Section 9.3: Affiliates**

Starfleet Task Force 31 has the option to form affiliations or partnerships with other organizations to advance its objectives, subject to approval by a majority vote of all officers in the Fleet Operations Command. The officers are responsible for keeping the Council of Representatives informed of all affiliation and partnership agreements. In the event that the Council of Representatives disagrees with any affiliation or partnership agreement, they have the authority to veto it through a two-thirds majority vote.

## **ARTICLE 10: Parliamentary Authority**

The parliamentary authority of Starfleet Task Force 31 shall be the most current edition of Robert's Rules of Order Newly Revised for all matters of procedure not specifically covered by this Constitution, the Membership Manual, or the other operational manuals as may be adopted by Starfleet Task Force 31.

The official language for Starfleet Task Force 31 shall be English. The Council of Representatives may authorize translations of Starfleet Task Force 31 documents into languages other than English. Such authorized translated documents may be used for all purposes for which the original documents were produced.

## **ARTICLE 11: Amendments**

### **Section 11.1: Constitution Amendments**

This Constitution may be amended or superseded, either in whole or in part, by an affirmative majority vote of the general membership, in a manner consistent with the current Membership Manual and the parliamentary authority of Starfleet Task Force 31.

### **Section 11.2: Petition For Amendment**

An amendment may be placed before the general membership for their approval after submission to and approval by the Council of Representatives or after receipt of a petition for an amendment. If by petition, the proposed amendment



to be submitted must be set forth at the top of each signature page of the petition, which must contain the signatures of 40% of the general membership, calculated as of the time the petition is turned in to the Commander, Starfleet Task Force 31. The signatures on the petition will be verified by the Director, Fleet Personnel Operations to ensure that every signature has a proper SN number and is a member in good standing at that time.

### **Section 11.3: Cosmetic Changes**

Should it be necessary to amend this Constitution to correct misspellings, mistakes in numbering, or similar grammatical errors, the Council of Representatives by two-thirds vote may authorize such cosmetic amendments, except that no such amendment may have the intent or effect of altering the basic meaning, purpose, or function of any Constitutional provision. Any and all substantive changes in this Constitution must be undertaken as set forth in Article 11, Sections 11.1 through 11.4.

### **Section 11.4: Starfleet Task Force 31 Membership Manual**

The Starfleet Task Force 31 Membership Manual shall be the member's guide to features and functions of Starfleet Task Force 31 and shall govern all the Starfleet Task Force 31 matters where not inconsistent with this Constitution. Adoption of the Starfleet Task Force 31 Membership Manual, or any revision thereof, shall be only upon the approval of a majority of the Council of Representatives and a Command Order will be assigned and placed in the Starfleet Task Force 31 Membership Manual in the last appendix until a revision to the Starfleet Task Force 31 Membership Manual is carried out.

### **Section 11.5: Starfleet Task Force 31 Operational Manuals**

The Starfleet Task Force 31 Fleet Operations Command as defined in the current edition of the Starfleet Task Force 31 Membership Manual shall be empowered to adopt manuals of operation, information, and procedure to assist in the governance and administration of Starfleet Task Force 31, subject to the approval of a majority of the Fleet Operations Command Department Directors, so long as they are not inconsistent with this Constitution. These manuals may be revised as the Fleet Operations Command Departments deem necessary, subject to the approval of a majority of the Fleet Operations Command Department Directors.

## **ARTICLE 12: Insurance**

Starfleet Task Force 31 will carry NO insurance. Individual members and guests may become personally liable for the activities of individual and chapter activities.

This Constitution supersedes all previous editions of the Constitution.

